



**JTMAT**  
**Application for Workbreak**

Name \_\_\_\_\_  
\_\_\_\_\_

School \_\_\_\_\_

Current Post \_\_\_\_\_ Payroll Number \_\_\_\_\_

Length of Service \_\_\_\_\_

Phone Number \_\_\_\_\_  
\_\_\_\_\_

Please outline below your reasons for wanting to take a Workbreak and for how long you would like the break to last (up to a maximum of 1 year)

**Reason:**

**Dates of proposed break:**

From \_\_\_\_\_ To \_\_\_\_\_  
\_\_\_\_\_



**I wish to apply for a Workbreak as outlined above:**

Signature \_\_\_\_\_ Date \_\_\_\_\_