



Kingsmead School Job Description - Lead Teacher

Job title:	Lead Teacher – Mathematics
Grade:	Standard national scale in line with the current <i>School Teachers' Pay and Conditions</i> document plus TLR3
Teaching commitment:	43 periods per fortnight
Responsible to:	The Head teacher, Curriculum Leader and the Governing Body
Responsible for the performance of:	Teachers of KS5 mathematics, students in this subject area

Main purpose of the job:

- Support the Curriculum Leader with the day to day management and organisation of the Mathematics curriculum area.
 - Raise standards of and be accountable for student learning, progress and achievement of Mathematics along with the Curriculum Leader.
 - Be responsible for all aspects of Key Stage 5 within the Mathematics curriculum area
 - Develop and enhance the learning and teaching practices of others.
 - Be a role model of an excellent classroom practitioner.
 - Line manage and appraise identified staff.
 - Assist in the smooth running of the school at all times.
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Duties and responsibilities

In addition carrying out the duties of a class teacher as outlined in the current *School Teachers' Pay and Conditions Document*, the post holder receives a TLR3 for leadership in the Mathematics curriculum area with responsibility for KS5.

Leadership and management

- Support and implement the vision and ethos of the school.
- Promote teamwork and motivate staff to ensure effective working relations.
- Support the Curriculum Leader with the day-to-day management of courses and staff within the subject area and act as a positive role model.
- To coach members of staff, where appropriate, to support good quality teaching and learning
- Support the school self-evaluation process for the subject area including lesson observations, work scrutiny, data analysis, monitoring of school standards and bring about improvement.
- Support the Curriculum Leader with the delivery of allocated areas of the Curriculum Area Improvement Plan.
- Contribute to the creation, implementation and evaluation of the success of the Curriculum Area Improvement Plan.
- Assist the Curriculum Leader in the school self-evaluation process for the curriculum area, including with lesson observation, work scrutiny, learning walks as required.
- Promote cross curricular approaches to teaching and learning.
- Keep up to date with national developments in the subject area, teaching practice and methodology.
- Be an effective role model for teaching, behaviour and classroom management.



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- Ensure effective communication/consultation as appropriate with students and parents.

Curriculum, teaching and learning

- Develop, demonstrate and/or promote teaching and learning activities appropriate to full age and ability range. Promote cross curricular approaches to teaching and learning.
- Keep up to date with national developments in the subject area, teaching practice and methodology.
- Support with the development and use of appropriate resources and learning and teaching strategies in the subject area.
- Support the implementation of the behaviour management system in the subject area so that effective learning can take place.

Student achievement

- Support the Curriculum Leader with the implementation of appropriate interventions to support students who are achieving below their target in the subject area.

Staff development

- Act as a reviewer with the arrangements for the appraisal of all identified staff.
- Act as a role model, mentor or consultant to colleagues as appropriate and encourage collaboration, co-operation and teamwork.
- Professional mentoring of new staff, graduate and associate teachers in conjunction with the CPD Coordinator.
- Keep up to date with current developments in the subject area and disseminate information as appropriate.

Other

- Undertake an appropriate programme of teaching in accordance with the duties of a standard scale teacher (see job description of Classroom Teacher).

Notes

- This job description is not a contract of employment, or any part of it. It has been prepared only for the purpose of school organisation and may change either with contract changes or as the organisation of the school is changed. This job description is current at the date shown, but, in consultation with the post holder, may be changed by the Head teacher to reflect or anticipate changes in the job commensurate with the grade and job title.
- Whilst every effort has been made to explain the main duties and responsibilities of the post, each individual task undertaken may not be identified.
- Employees will be expected to comply with any reasonable request from a manager to undertake work of a similar level that is not specified in this job description
- Employees are expected to be courteous to colleagues and provide a welcoming environment to visitors and telephone callers.
- The school will endeavour to make any necessary reasonable adjustments to the job and the working environment to enable access to employment opportunities for disabled job applicants or continued employment for any employee who develops a disabling condition.