



WALTON ON TRENT C of E PRIMARY SCHOOL

**Coton Road
Walton-on-Trent
Swadlincote
Derbyshire
DE12 8NL**

Caretaker (Grade 6 & SCP range 6 to 9)

6 hours per week. Fixed term contract and full year

**Salary range £19,698 to £20,903
Actual pro-rata salary will be £3,194
Required as soon as possible**

Walton on Trent C of E Primary School, a partner school in John Taylor Multi-Academy Trust, is looking to appoint a Caretaker.

We are looking to appoint an experienced, highly-motivated and committed caretaker who can support and enhance our learning environment and oversee some aspects of the school site, ensuring a high level of hygiene and safety is maintained.

The successful candidate will be required to:

- Undertake general caretaking and maintenance duties, e.g. changing lightbulbs, repairing and replacing items around school
- Work with the school's cleaner(s) to ensure internal and external areas remain tidy and safe.
- Advise and collaborate with the headteacher to develop and improve internal and external areas of the school site.

The successful candidate will:

- Have excellent organisational skills and communication skills
- Have good teamwork skills
- Show initiative and a proactive attitude to their work
- Respect confidentiality and the potential sensitivities of working in a school, e.g. safeguarding and child protection
- Be able to demonstrate in their application that they can fulfil the main duties of the job description and person specification as a minimum

Further information and application packs are available to view or download from our website www.jtmat.co.uk. Please note that CVs are not accepted, only fully completed application forms should be submitted for shortlisting to: info@walton-on-trent.derbyshire.sch.uk If you have any specific queries not addressed in the application pack, please contact the school on info@walton-on-trent.derbyshire.sch.uk or by telephone on 01283 716151.

Closing date: Friday 2nd July 2021

Interview Date: Thursday 8th July 2021

This school is committed to safeguarding and promoting the welfare of children and young people/vulnerable adults and expects all staff and volunteers to share this commitment. An enhanced disclosure and barring service check is a requirement of this post. A copy of the Trust's 'Safeguarding Policy' is available to view by visiting the website:

www.jtmat.co.uk Website: www.walton-on-trent-primary.co.uk/